

## Surplus Property Form

To: Mr. Ernest Burgess, County Mayor  
Mr. Ted Lindsey, Rutherford County Inventory Supervisor

From: \_\_\_\_\_

Re: Inventory to be declared surplus

Date: \_\_\_\_\_

In accordance with Private Acts of 1943, Chapter 421 as amended, the following assets are submitted for your determination as to proper disposal that are surplus to our department's needs or are beyond repair.

	Asset #	Asset Description	Condition
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Department Head's Signature: \_\_\_\_\_

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**Approved by:**

Rutherford County Mayor:

Inventory Control Supervisor:

\_\_\_\_\_

\_\_\_\_\_

Recommended Action: *Leave blank*


*Fax to 904-7526*